



COLLEGE OF ARCHITECTURE, ARTS, AND DESIGN  
**SCHOOL OF DESIGN**  
VIRGINIA TECH.

Internal Change of Major Application

**Landscape Architecture**

Application Deadline: 7 February 2025

**(Applications will not be accepted after this date)**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Number

\_\_\_\_\_  
Virginia Tech E-Mail Address

\_\_\_\_\_  
# of Credit Hours Completed at VT

\_\_\_\_\_  
Major

\_\_\_\_\_  
Overall Virginia Tech GPA

\_\_\_\_\_  
Advisor in Present Major

**Attachments:**

A. Attach a separate piece of paper with brief answers (300 words maximum per answer) to the following questions:

1. What about Landscape Architecture motivates you to pursue this as a career path?
2. What habits, skills, and knowledge have you cultivated to enhance your study of Landscape Architecture?

B. Attach an unofficial copy of your Virginia Tech transcript- (**An unofficial copy printed from Hokie Spa is acceptable**)

C. **OPTIONAL:** If you have something you have made or designed that you would like to share, please feel free to include this with your application and/or bring them to your interview. This is optional and is not a requirement for admission.

**Please Note:**

All decisions are final. Request for a follow-up interview or change of admission decision will not be considered.

**Acknowledgement:**

I have read the Internal Transfer/Change of Major Policy and understand the requirements, and conditions for admission to the School of Architecture + Design. I also acknowledge that all admission decisions are final and a request for follow-up interview or change of admission decision will not be considered.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

PLEASE SUBMIT YOUR APPLICATION AND SUPPORTING DOCUMENTS TO:

<https://forms.gle/X1D2pez7LWVxHwq59>

Applications will be accepted beginning December 16, 2024

**Please Note: All students will be notified of the admission decision no later than the week of March 10, 2025.**



Internal Transfer for Virginia Tech students not enrolled in the School of Design  
Change of Major Policy for Industrial Design, Interior Design, and Landscape Architecture  
December 2024

Virginia Tech students seeking to change their undergraduate degree major to Industrial Design, Interior Design or Landscape Architecture must gain acceptance into the Summer Foundation Design Lab and meet the following requirements and conditions in order to transfer into the Industrial Design, Interior Design or Landscape Architecture undergraduate degree programs offered in the School of Design. Applications are to specific degree programs and are not transferable.

Overall GPA	1.0	A desirable GPA is 2.5 to enroll in ARCH 1015-1016, must have attained a minimum 2.5 overall GPA by the end of the Fall Semester of the academic year before the desired summer of admission.
	1.1	All accepted applicants are expected to enroll in t
	1.2	of 1st Summer Session in ARCH 1015. If an Applicant is accepted into Summer Foundation Design Lab but allows their GPA to fall below 2.5 overall GPA during Spring Semester prior to the start of 1st Summer Session, they will not be allowed to attend the Summer Foundation Design Lab and will not be allowed to transfer into the School of Design.
Schedule	2.0	Each student seeking admission to the Summer Foundation Design Lab must complete a special application to their desired degree program that is available mid-January at the start of the Spring Semester. The application will need to be submitted to the School of Design office no later than mid-February [exact date is provided each year but varies slightly].
	2.1	Applicants who meet the GPA requirements will be interviewed prior to Spring Break to discuss their rationale for seeking a change of major and transfer into the respective degree program.
	2.2	Applicants are typically informed of the School's decision regarding admission to the Summer Foundation Design Lab the week of Spring Break in March.
Admission	3.0	Admission to the Summer Foundation Design Lab, ARCH 1015-1016, is conditional admission to the School of Design. The quality of each student's work accomplished in the summer labs will determine final admission into the School of Design and placement in the design sequence for the following academic year. It is crucial that students understand the "risk factor" in participating in the summer sessions. Admission to the Summer Foundation Lab does not guarantee transfer into the School of Design, nor does successful completion of the summer labs guarantee placement into a 2 <sup>nd</sup> -year Design Lab the following Fall Semester.
	3.1	Students successfully completing the two Summer Foundation Design Lab sessions <b>may</b> advance to the first semester of 2 <sup>nd</sup> -year design lab, in their respective major, in the Fall Semester immediately following the summer sessions.
	3.2	Students need to fill out a change of major form to complete transfer into the School of Design and the respective degree program.
	3.3	<b>Industrial Design</b> students achieving lower than a 2.0 GPA in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design. <b>Interior Design</b> students achieving lower than a 2.5 GPA in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design. <b>Landscape Architecture</b> students achieving lower than a 2.0 in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design.