



Internal Transfer for Virginia Tech students not enrolled in the School of Design

Change of Major Policy for Industrial Design, Interior Design, and Landscape Architecture

October 1 2023

Virginia Tech students seeking to change their undergraduate degree major to Industrial Design, Interior Design or Landscape Architecture must gain acceptance into the Summer Foundation Design Lab and meet the following requirements and conditions in order to transfer into the Industrial Design, Interior Design or Landscape Architecture undergraduate degree programs offered in the School of Design. Applications are to specific degree programs and are not transferable.

Overall GPA	1.0	Each student seeking admission to the Summer Foundation Design Lab, ARCH 1015-1016, must have attained a minimum 2.5 overall GPA by the end of the Fall Semester of the academic year before the desired summer of admission. Any student whose GPA falls below this level, will not be interviewed or allowed to attend the Summer Foundation Design Lab.
	1.1	All students accepted into the Summer Foundation Design Lab must maintain the minimum 2.5 overall GPA in all courses taken prior to the start of 1st Summer Session in ARCH 1015. If an Applicant is accepted into Summer Foundation Design Lab but allows their GPA to fall below 2.5 overall GPA during Spring Semester prior to the start of 1st Summer Session, they will not be allowed to attend the Summer Foundation Design Lab and will not be allowed to transfer into the School of Design.
Schedule	2.0	Each student seeking admission to the Summer Foundation Design Lab must complete a special application to their desired degree program that is available mid-January at the start of the Spring Semester. The application will need to be submitted to the School of Design office no later than mid-February [exact date is provided each year but varies slightly].
	2.1	Applicants who meet the GPA requirements will be interviewed prior to Spring Break to discuss their rationale for seeking a change of major and transfer into the respective degree program.
	2.2	Applicants are typically informed of the School's decision regarding admission to the Summer Foundation Design Lab the week of Spring Break in March.
Admission	3.0	Admission to the Summer Foundation Design Lab, ARCH 1015-1016, is conditional admission to the School of Design. The quality of each student's work accomplished in the summer labs will determine final admission into the School of Design and placement in the design sequence for the following academic year. It is crucial that students understand the "risk factor" in participating in the summer sessions. Admission to the Summer Foundation Lab does not guarantee transfer into the School of Design, nor does successful completion of the summer labs guarantee placement into a 2 nd -year Design Lab the following Fall Semester.
	3.1	Students successfully completing the two Summer Foundation Design Lab sessions may advance to the first semester of 2 nd -year design lab, in their respective major, in the Fall Semester immediately following the summer sessions.
	3.2	Students need to fill out a change of major form in order to complete transfer into the School of Design and the respective degree program.
	3.3	Industrial Design students achieving lower than a 2.0 GPA in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design. Interior Design students achieving lower than a 2.5 GPA in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design. Landscape Architecture students achieving lower than a 2.0 in either of the two Summer Foundation Design Lab sessions will not be allowed to transfer into the School of Design.